

## Matching Green CC Covid-19 Risk Assessment – July 2020

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Club members, volunteers, visitors, spectators and the wider community	
No	Controls required	Action Taken by the Club
<b>People Management and Communication</b>		
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	All members have been emailed and asked, if they show any symptoms, they stay at home and self-isolate for 14 days.
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	There is a sign on the pavilion door saying the pavilion is only open for toilet use and that the changing rooms are out of bounds. Players can use the veranda for their kit, but asked that only one player at a time retrieves their kit.
	A plan for where parents and players will sit whilst watching cricket activities.	There is not seating on the veranda. Benches and deck chairs will be placed with plenty of space around them.
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	The outside of the pavilion is covered in advice on how to minimise the risk of transmission of Covid-19, including social distancing guidelines and good hygiene practice.
	Staff and volunteer training to support the implementation of the plan, with suitable training records.	All committee members have been informed of our responsibilities. The team captains have also been fully briefed.

Buildings		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	External doors and windows will be open when the pavilion toilets are in use.
	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	The toilets in the pavilion are used on a one in one out basis.
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	No seating will be allowed inside the pavilion. We have plenty of signs to remind people of social distancing requirements when seated outside.
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	Players and spectators have been told to return to their cars in wet weather. There will be no sheltering in or around the pavilion.
Social and Hospitality Areas		
	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	Teams sheets have been made for both sides and will be kept by the club for 21 days. The sheets include names of visitors that may use the toilet facilities.
	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	Drinks from our drinks fridge will only be available outside the pavilion.
	Steps taken to minimise time and the number of people at the bar.	No one will be allowed inside for this purpose.

Steps taken to minimise contact points at payment or around the hospitality space.	An honesty box will be used to allow the purchase of a beer at the end of the game. This will not be manned.
Suitable PPE provision and training for staff and volunteers.	The first-aid box has the required PPE
Strategy for the safe serving, clearing and cleaning of glassware and tableware.	No glassware or china tableware will be used. Everything will be disposable.
Deep cleaning strategy to minimise COVID-19 transmission risk	The pavilion will be deep cleaned prior to opening.
Daily cleaning strategy to minimise COVID-19 transmission risk.	All touch areas and toilets will be sanitized prior to the pavilion opening.
High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	It's the captain and/or committee members responsibility to ensure this happens.
<b>Hygiene and Cleaning</b>	
Materials, PPE and training that you have provided to your staff for effective cleaning.	We employ trained cleaners once a week for the deep clean.
Provision of hand washing facilities with warm water, soap, disposable towels and bin.	Each toilet has hand cleaning basin with soap and disposable towels.
Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	A sanitation station will be set up every day, outside the pavilion, with both hand sanitizer and sanitizer spray for equipment.

	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	Players are encouraged to bring their own personal hand sanitisers for hygiene breaks. We have also purchased small squeeze bottles for players which we'll fill with sanitizer.
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>Preparing Your Buildings</b>		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	We do not store cold water. All the hot water systems work from the mains. Some work is being undertaken this year meaning the hot cylinders will have to be emptied.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	An electrician has been employed to check all the circuits.
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	We regularly maintain the grounds. We've re-laid our outfield during the close season.

	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
<b>First Aid</b>		
	Check that your first aid kits are stocked and accessible during all activity.	The first aid kits are up to date and include PPE.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	There is a defib on the outside of the pavilion, but it is the responsibility of the local Parish Council. We have contacted them to make sure the AED is in full working order.

What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required	Action Taken by the Club	
<b>Preparing your Grounds</b>		
	Safety checks on machinery, sightscreens and covers.	Machinery is serviced annually. We have no screens or covers, only flat sheets.
	Check and repair of any damage to pitches and outfields.	We are constantly repairing pitches. Our outfield is newly laid.
	Surfaces checked and watering regime adjusted based on lack of rainfall.	

What are the hazards?	Ponds both side of the green	
Who might be harmed?	Anyone getting close to the ponds	
Controls required	Action Taken by the Club	
	Identify your own control measures required.	Each pond is fenced off with temporary fencing for each game. All embers are fully aware of their responsibilities around the ponds.

What are the hazards?	Parking around the ground	
Who might be harmed?	Anyone around the parked cars	
Controls required	Action Taken by the Club	
	Identify your own control measures required.	Members and spectators are asked to park in a designated area of the Green.